

RAJ RISHI BHARTRIHARI MATSYA UNIVERSITY ALWAR**FORM OF INSPECTION REPORT FOR COLLEGE****(To be filled up by the Inspection Team)**Type of affiliation:
(Fresh/Additional/Increase Intake)

Session:

Date of Inspection

1. Name of the College
2. (A) Place
- (B) Contact No. (Office No.)
- (Mobile No.)
3. Year of Establishment
4. Faculty/ Subjects for which affiliation is sought :-

S.No.	Name of Course	Name of Subjects	Seats applied for
1			
2			
3			
4			
5			

5. Title of Property (Registered or Rented)
6. Total Area of Land
7. Whether Joint FDR is lying or not Yes/No
(To be physically verified)
8. Registration No. of the Society
9. Name of President/ Chairman Secretary
(Contact No.)(Contact No.)
10. Details of NOC of the State Government :-
Letter No..... Date
- Name of Courses
.....
- Session
11. Statement of Assets/Buildings
 - i Total No. of Classrooms
 - ii Total Capacity of Classrooms (No. of Students)
 - iii Total No. Of Labs
 - iv Total Capacity of Labs in each shifts (No. of Students)
 - v Facilities
 - (A) Boys (Capacity)
 - (B) Girls (Capacity)

vi Seminar Halls (A) Number
 (B) Capacity
 vii Library
 (A) Reading room capacity
 (B) No. Of Books in Library
 (C) No. of Magazines
 (D) Availability of Books in subjects of affiliation
 (Sufficient or not)
 viii Canteen
 (A) Floor Area (Sq. Feet)
 (B) Hygiene (Yes/No)
 (C) Sitting Capacity
 ix Hostels
 (A) Boys (Capacity)
 (B) Girls (Capacity)
 x Playground
 (A) Approx. Area
 (B) Available Courts (Games)(Nos.)
 xi Auditoriums
 (A) Area
 (B) Capacity
 xii Computer Lab
 (A) No. of PC's/Laptops
 (B) Internet (Yes/No)

12. Whether the Society is running other Institution(s) also if so, YES/NO
 details be given in separate sheet.

13. Whether any other College/Institutions is being run YES/NO
 in the same building. If yes, give details of College/Institutions

14. Name of the other Institution(s) running in the adjoining building. (Give Details)

15. List of Teaching/Non Teaching Staff

(Attach Separate Sheet for Teaching & Non Teaching Staff in the Performa given below).

Name of College.....
 (with Address & Contact No.)

Sr. No.	Name	Designation	DOB	Educational Qualification	Experience	DOJ	Salary	A/C No.
1								
2								

Signature of Secretary

Signature of Principal

16. Summary of the recommendations for :

Fresh affiliation

.....

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For Increased Intake

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For Additional Subjects

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Justification for above recommendation :-.....

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17. Deficiencies (if any)

Facilities	Nature of Deficiencies	Period required to fulfill
Class rooms		
Library		
Labs		
Toilets		
Canteen		
Playground		
Others		

18. Does the Inspection Teams(s) recommend for Fresh affiliation/Additional Subject/Increase intake YES/NO

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19. Faculty/Subject for which affiliation recommended :-

S. No.	Name of Course	Name of Subject	No. of Seats recommended
1			
2			
3			
4			
5			

N.B. Please attach separate sheet if, required.

I/We have carried out the inspection of the college thoroughly and checked the information/papers provided by the college/management.

Signature of the Inspector(s) (1)

(Along with name & contact No.) (2)

Dated :

(Convener)

Note : Document required (1) NOC of State Govt. (2) Copy of the Joint FDR.

RULES FOR GRANTING AFFILIATION

1. In case of new College, not more than two sections shall be considered. Each Section will consist of maximum 60 students.
2. Area of Land is required as follows, as per Notification No. 141 Dated 05-04-2012.

S.No.	Place	For Colleges (with undisputed ownership)
1	District Headquarters	5000 Sq.m.
2	Other Areas	8000 Sq.m.
3		
4		

3. The FDR for Endowment Fund will be in the name of Registrar, Raj Rishi Bhartrihari Matsya University, Alwar amounting to Rs. 05 lakh per programme in case of Arts, Science & commerce and Rs. 10 Lakh for BBA, BCA, B.Ed. & LLB.